

ST. STEPHEN'S COLLEGE UZHAVOOR



**IQAC ACTION REPORTS
2018-19**

ACTION TAKEN REPORT 2018-19

Date	Decision	Action taken
20/06/2018	Criteria heads were reminded to speed up their work	A meeting of all criterion heads were arranged very next day itself
	Inauguration of renovated hostel and indoor stadium	Inaugrated on 6 th July by H.G. Mar Mathew Moolakkattu, Arch Bishop of Arch diocese of Kottayam and patron of the institution.
	Publication of 2017 edition Aureole -Multi disciplinary Journal	Published on 6 th July 2018
	CEERD Paristhithi Award Distribution	Distributed on 6 th July
	Golden Jubilee Celebration of Up gradation of college into a Degree college	Departments celebrating Golden Jubilee was entrusted with the responsibility and same was celebrated on 2 nd August 2018. Mar Joseph Pandarasserrill ,Auxiliary Bishop of Kottayam Archdiocese and Chairman of the Governing Body was the chief guest.
	The proposals given by departments for conduct of Seminars and workshops are discussed	Science departments applied for funds from Kerala State Council for Science and Technology and two departments received the fund. 3 day National workshop on Data Analysis by Department of Commerce was conducted on 28 th , 29 th and 30 th June. And two day National seminar on Innovation in Insurance by the department of Commerce 11 th and 12 th July
	Observance of Merit Day	Merit day was celebrated. Sri Vincent Paul IPS was the chief guest.
	To start a business incubator	Entrepreneurship club initiated a business incubator facility in the college.

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18/09/2018	College level monitoring committee for WWS and SSP	A monitoring committee consisting of Principal, Co-ordinators of the programs ,Vice Principals, IQAC coordinator and Student representatives for formed.
	Continuous evaluation	Continuous evaluation exams are scheduled accordingly and completed in time.
	Academic Action Plan	HODs are asked to submit academic action plans and reminded to make up any pitfalls to be rectified.
	Preparation of OBE	Departments prepared and submitted outcomes of Programs, Program Specific and Course outcomes to IQAC
	Alumni Meetings	Details of alumini meetings held outside college

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09/11/2018	Approval of AQAR 2017-18	Presented the AQAR and it was approved after necessary changes.
	Mock Parliament Competition	Sri Thomas K C was appointed as coordinator and necessary arrangements were made
	Proposal for study tours and industrial visits	Departments submitted the proposals and it was forwarded to Government authorities
	Co-Curricular activities to be completed in month of December	Activities were planned accordingly and completed in December itself
	Participation of faculty in PG syllabus restructuring	4 faculty members participated in syllabus restructuring workshop and one workshop for restructuring syllabus of Physical Education was held in the college.
	Participation in NIRF	The institution participated in NIRF

Date	Decision	Action taken
25/01/2019	Submission of activity reports by clubs and departments	Departments and clubs submitted their activity reports
	Academic Retreat	Academic retreat was held in the month of May
	Preparation For NAAC visit 2020 to be augmented	Criterion heads were meeting regularly and discussions and works are going on.
	Formation of a Women's grievance cell	Grievance cells have to take special concern to grievances raised by girls students and lady teachers.
	To acknowledge the achievements of departments and faculty members.	Staff meetings are arranged to acknowledge commendable achievements of the staff members to honor them.